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Join via phone at 1-719-359-4580 **Meeting ID:** 893 4073 6332

Meeting Passcode: 804848

AGENDA

Call to Order

Roll Call

Pledge of Allegiance

Consent Items

- A. Approval of Agenda
- B. Approval of Minutes

Public Comment

Public comments are limited to three (3) minutes. When you are recognized, please stand, state your name, and then address the Board in a professional manner.

The Directors may not respond to your comments during this meeting, rather they may take your comments and suggestions under advisement and your questions will be directed to the appropriate person or department for follow-up.

Public Hearing

- A. Finalize 2026 Proposed Budget

New Business

- A. Discussion and possible action on Resolution No. 6, Series 2025, A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE KIOWA WATER AND WASTEWATER AUTHORITY FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2026, AND ENDING ON THE LAST DAY OF DECEMBER, 2026.

Financial Reports

- A. Expenditures for Year-to-Date 2025

Staff Reports

- A. Paul Grant
 - 1) Monthly Report
- B. Kim Boyd
 - 1) Firestation Well
- C. Sasha Davidson
 - 1) Systems Totals Report

Old Business

Correspondence/Discussion

Adjourn

Agenda Approved By:

**Donald Gabehart
President, KWWA**

Date Posted:

11/10/25

Time Posted: 4:00pm

MEETING PROTOCOL AND STANDARDS OF CONDUCT

Public Participation

Public comment is encouraged and will be listed as an agenda item at every regular Board of Trustees meeting.

Each individual wishing to be heard during the public comment period will be given up to three (3) minutes to make a comment.

The public comment period will not be used to make political endorsements or for political campaign purposes.

Questions from the Board will be for clarification purposes only. Public comment will not be used as a time for problem solving or reacting to comments made but, rather, for listening to the comments of citizens without taking any formal action.

The Board may direct the Town Administrator to provide information requested by a speaker during the public comment period.

Speakers are not allowed to make belligerent, accusatory, impertinent, slanderous, threatening, abusive, or disparaging comments.

The Mayor/Chairman may elect to defer public comment on a specific issue that appears on the regular agenda until that specific item is addressed.

The Mayor/Chairman may call for order when sidebar conversations occur in the audience. Those conversations are distracting from the Board addressing the topics at hand.

Members of the public who do not follow proper conduct after a warning in a public meeting may be barred from further participation at that meeting or removed from the Board Chambers pursuant to the Kiowa Municipal Code and Colorado Revised Statutes.

ACTION MAY BE TAKEN ON ANY AND ALL ITEMS LISTED ON THE AGENDA

All visitors must contact the Town Clerk five (5) business days before a scheduled meeting to be placed on the agenda. If special accommodations are necessary per ADA, contact 303-621-2366 prior to the meeting.

CALL TO ORDER

The regular meeting of the Kiowa Water and Wastewater Authority was called to order on October 14, 2025, at 5:31 pm by Secretary Duvall.

ROLL CALL

Present: President Donald Gabehart, Secretary Jill Duvall, Director Laurel Brown and Director Bret Wager.

Absent: Treasurer Teresa Parker

Also present:

Kim Boyd, Town Administrator

Sasha Davidson, Town Clerk

Paul Grant, Headways Consultants on Zoom

Terry Howard, Mayor

Tammy Hart, Mayor Pro Tem

PLEDGE OF ALLEGIANCE

President Gabehart led the Board in the Pledge of Allegiance.

CONSENT ITEMS

- A. **Approval of the Agenda** – President Gabehart entertained a motion to approve the agenda. Secretary Duvall made the motion to approve the agenda. Director Brown seconded the motion, and the motion passed 4-0, with no discussion.
- B. **Approval of the minutes of September 9, 2025, Meeting** – President Gabehart entertained a motion to approve the minutes of September 9, 2025. Director Wager made the motion to approve the minutes. Secretary Duvall seconded the motion, and the motion passed 4-0, with no discussion.

PUBLIC COMMENTS

None

FINANCIAL REPORTS

- A. **Expenditures for Year-to-Date 2025** - Administrator Boyd shared the financial reports, noting that there have been some expenditures relating to digging up some deep meters to make them accessible. There were some clarifying questions asked by board members.

STAFF REPORTS

A. Paul Grant, ORC

1. Monthly Report – written report was submitted in the packet. No discussion.
2. Sewer plan has an actuator valve that needs to be replaced. He is going to try and install it himself to save some money.

3. Water service line leak on N Side of Hwy 86 near museum – meter needs to be dug up to replace meter setter – it is right in the middle of a concrete driveway - may have to shut off north side of town from Hwy 86 to fix due to valves not completely shutting off – plan for early in morning or late at night. Right now, there is a temporary fix until able to schedule full repair. There were some questions asked about valve replacements and water shut off. Paul is looking for a machine that could help open and close the valves.

B. Kim Boyd, Town Administrator

1. Report was submitted to DOLA regarding return of million-dollar grant. KWWA is allowed to reapply for the grant in the future.
2. 2026 budget needs to be put out for public hearing for November meeting. It was suggested that a \$50,000 contingency fund be added for next year. Restricted funds currently are held for emergencies. It was recommended that the \$50,000 instead be split between water and sewer maintenance. Some funds have been designated for UV bulbs for the sewer plant and new meters. Paul’s rates will increase next year, including the elimination of the first free hour of service for emergency calls. There was a slight increase in the technology funds to cover new services.
3. The account that has been in arrears for a year has had a lien put upon the mobile home to cover the overdue funds. The eviction of the tenant from the mobile home park has been filed in court. Since the tenant is renting the space from the mobile home park, it has been stated that the owner(s) of the mobile home park will pay the overdue bill once everything is completed.
4. Trash dumpster at the sewer plant has not been emptied in a year. HBS has been contacted, and it has been requested that we either get a full refund, or credit for the year.
5. Fire Station well is in a holding pattern right now. We are waiting on a cost estimate bid from Wright Water for what it will take to bring the well back online.
6. Water Plan – We are still waiting on a draft of the water plan from Wright Water.
7. IGA – We still are waiting on a response from Elbert County on the draft IGA that was sent.

8. Sasha Davidson, Clerk

1. Systems Total Report – There was about 25% loss of water this month.
2. Delinquent accounts – all were paid last month minus the single continuing one.
3. There were no shut-off notices that were sent out along with 10 warning letters.
4. Maguire contacted us about the water tank paint color – a neutral white color.
5. 15 more meters have been replaced so we have 277 accounts on digital meters.

NEW BUSINESS

None

OLD BUSINESS

None

CORRESPONDENCE/DISCUSSION

None

ADJOURN

President Gabehart entertained a motion to adjourn. Treasurer Duvall the motion to adjourn. Director Wager seconded the motion, and the motion passed 4-0 with no discussion. The meeting adjourned at 5:55pm.

The next regular meeting will be on Wednesday, November 12, 2025, at 5:30pm at Kiowa Town Hall.

Minutes Approved by:

Jill Duvall, KWWA Secretary

Sasha Davidson, Secretary to the Board

NOTICE AS TO PROPOSED 2026 BUDGET

NOTICE OF PUBLIC HEARING AS TO PROPOSED 2026 BUDGET

Notice is hereby provided that a proposed budget for the fiscal year 2026 will be submitted to the Board of Directors for the Kiowa Water and Wastewater Authority, located in Elbert County, Colorado, during the monthly meeting scheduled for October 14, 2025. The final budget is anticipated to be adopted during a regularly scheduled meeting of the Board of Directors, which will be convened at the Town of Kiowa Town Hall, situated at 404 Comanche Street, Kiowa, Colorado, on November 11, 2025, at 7:00 p.m., or as soon as possible thereafter.

A copy of the proposed budget will be accessible for public inspection at the Town of Kiowa Town Hall Office, also located at 404 Comanche Street, Kiowa, Colorado. Any interested elector of the Town of Kiowa may review the proposed budget and submit comments or objections prior to the final adoption of the budget.

BY ORDER OF THE BOARD OF DIRECTORS:
KIOWA WATER AND WASTEWATER AUTHORITY
By: /s/ SETER, VANDER WALL & MIELKE, P.C.
Attorneys for the District

Publish in: *Ranchland News*
Publish on: September 25, 2025 and October 2, 2025

RESOLUTION NO. 6, SERIES 2025

**RESOLUTION OF
THE BOARD OF DIRECTORS OF THE
KIOWA WATER AND WASTEWATER AUTHORITY**

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET AND APPROPRIATING SUMS OF MONEY TO EACH FUND IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE KIOWA WATER AND WASTEWATER AUTHORITY FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2026, AND ENDING ON THE LAST DAY OF DECEMBER, 2026.

WHEREAS, the Board of Directors of the Kiowa Water and Wastewater Authority has authorized its budget officer to prepare and submit a proposed budget to the Board at the proper time; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the Authority for its consideration; and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, and a public hearing was held on November 12, 2025, and interested electors were given the opportunity to file or register any objections to said budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Kiowa Water and Wastewater Authority:

1. Summary of 2026 Revenues and 2026 Expenditures. That estimated revenues and expenditures for each fund for fiscal year 2026, as more specifically set forth in the budget attached hereto, are accepted and approved.
2. Adoption of Budget. That the budget as submitted, amended, and attached hereto and incorporated herein, is approved and adopted as the budget of the Kiowa Water and Wastewater Authority for fiscal year 2026.
3. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.
4. Budget Certification. That the budget shall be certified by the Board President and the Board Treasurer of the Kiowa Water and Wastewater Authority to the Colorado Division of Local Government and made a part of the public records of the Town.

RESOLUTION APPROVED AND ADOPTED THIS 12TH DAY OF NOVEMBER 2025.

KIOWA WATER AND WASTEWATER AUTHORITY

Donald Gabehart, President

Attest:

Sasha Davison, Authority Clerk

**STATE OF COLORADO
COUNTY OF ELBERT**

**KIOWA WATER AND WASTEWATER AUTHORITY,
ELBERT COUNTY, COLORADO**

I, _____, hereby certify and authorize the Authority Administrator to finalize, execute and deliver any and all documents necessary to complete the 2026 budget process on behalf of the Kiowa Water and Wastewater Authority.

EXHIBIT A

**BUDGET DOCUMENT
AND
BUDGET MESSAGE**

KIOWA WATER AND WASTEWATER AUTHORITY GENERAL FUND BUDGET

PROPOSED 2026 BUDGET

GL ACCT	REVENUE	2024 EOY	2025 Budget	2025 Expected EOY Budget	2026 Proposed Budget
	Beginning Fund Balance	\$145,722	\$549,398	\$911,088	\$1,245,171
4011-4016	Categorized Income	\$51,520	\$55,000	\$1,800	\$10,000
4200	Grants & Contracts	\$10,062	\$1,000,000	\$0	\$0
4020	Water and Sewer fees collected	\$713,000	\$734,390	\$699,627	\$700,000
4013	Collected Tap Fees	\$72,520	\$0	\$0	\$26,000
4800	CORA fees collected	\$93	\$100	\$0	\$100
	TOTAL REVENUE	\$847,195	\$1,789,490	\$701,427	\$736,100
	TOTAL REVENUE & FUND BALANCE	\$992,917	\$2,338,888	\$1,612,515	\$1,981,271
	CURRENT ASSETS	2024 EOY Assets	2025 Budget	2025 Expected EOY Assets	2026 Proposed Budget
8100	Sale of Assets	\$4,333	\$0.00	\$0	\$0
1030	Meter Deposit Acct	\$12,344	\$12,500	\$0	\$0
1310	Water Reserve Account	\$126,000	\$150,000	\$189,253	\$213,250
1320	Wastewater Reserve Account	\$126,000	\$150,000	\$189,253	\$213,250
	TOTAL CURRENT ASSETS	\$268,677	\$312,500	\$378,505	\$426,500
	TOTAL REVENUE + CURRENT ASSETS + FUND BALANCE	\$1,261,594	\$2,651,388	\$1,991,020	\$2,407,771
	EXPENDITURES	2024 EOY Expenditures	2025 Budget	2025 Expected EOY Budget	2026 Proposed Budget
7100	Bank CC & EFT Fees	\$100	\$125	\$125	\$125
7710	Bond Interest Sewer	\$67,100	\$70,000	\$65,442	\$70,000
7720	Bond Interest Water	\$108,500	\$110,000	\$105,830	\$110,000
2610	Bond Principal Sewer	\$34,145	\$36,000	\$35,962	\$36,000
2600	Bond Principal Water	\$55,142	\$57,000	\$58,162	\$57,000
4201	CDPHE - Project Needs Assessment Grant	\$5,158	\$0	\$0	\$0
6840	Computer Supplies & Software	\$3,395	\$1,550	\$5,000	\$3,000
6630	Dues & Subscriptions	\$2,700	\$3,000	\$2,200	\$2,250
4202	EIAF 9647 - Well Redundancy Project Grant	\$0	\$1,000,000	\$0	\$0
6731	Infrastructure Repairs & Maintenance - Sewer	\$93,000	\$50,000	\$73,400	\$100,000
6730	Infrastructure Repairs & Maintenance - Water	\$64,700	\$50,000	\$54,330	\$100,000
6501	Insurance (Property & Liability)	\$18,767	\$18,750	\$10,104	\$15,580
7060	Lab Fees	\$4,500	\$7,000	\$3,000	\$4,000
6820	Office Supplies	\$618	\$1,000	\$1,000	\$500
6805	Postage	\$2,200	\$3,000	\$1,900	\$3,000
6731.1	Professional - Hauling	\$14,300	\$15,000	\$15,000	\$15,000
7031	Professional - Accounting	\$4,827	\$5,000	\$0	\$2,500
7032	Professional - Auditor	\$8,755	\$16,500	\$16,500	\$16,500
7040	Professional - Consultants	\$5,158	\$5,000	\$16,500	\$15,000
7080	Professional - Grant Writer	\$0	\$1,000	\$0	\$0
7020	Professional - IT - Phoenix Technologies	\$808	\$0	\$18	\$0
7010	Professional - Legal	\$65,000	\$20,000	\$25,000	\$32,000
7050	Professional - ORC (includes emergency call outs & meter reads)	\$61,000	\$62,000	\$62,000	\$62,000
7070	Professional - TOK Operating Agreement	\$66,000	\$66,000	\$78,420	\$78,420
7090	Professional - Other	\$400	\$450	\$145	\$400
6301	Public Notices & Advertising	\$700	\$725	\$61	\$250
6740	Specific Use Supplies	\$18,645	\$54,000	\$45,000	\$40,000
7140	Taxes & Licenses	\$3077	\$3200	\$3200	\$3200

6733	Trash & Janitorial	\$440	\$500	\$500	\$525
7990	Uncategorized Expenses	\$1,500	\$1,500	\$0	\$1,500
6902	Utilities - Heat - pump house	\$0	\$0	\$0	\$0
6940 & 6941	Utilities - Telephone & Internet	\$2,390	\$2,475	\$2,000	\$2,200
7095	Utility Notifications & Locates	\$700	\$725	\$300	\$300
6906	Utilities - Power (Sewer)	\$17,200	\$25,000	\$10,500	\$15,000
6907	Utilities - Power (Water)	\$21,404	\$28,800	\$16,725	\$20,000
	TOTAL EXPENDITURES	\$752,329	\$1,715,300	\$708,324	\$806,250
	AUDIT ADJUSTMENTS - EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	\$112,653	\$0	\$0	\$0
	ENDING FUND BALANCE	\$549,398	\$911,088	\$1,257,697	\$1,550,521
4013	Restricted Tap Fees	\$72,520	\$0	\$0	\$26,000
	Restricted Funds	\$0	\$25,000	\$25,000	\$25,000



PO Box 237
404 Comanche Street
Kiowa, CO 80117
Phone: 303-621-2366
Fax: 303-621-2595

To: Kiowa Water and Wastewater Authority Board

From: Kimberly Boyd, Authority Administrator

Date: November 12, 2025

Subject: *Proposed 2026 Water and Wastewater Budget and Fund Performance Summary*

I am pleased to present the year-end financial summary for 2025 and the proposed budget for fiscal year 2026 for the Kiowa Water and Wastewater Authority. This report provides an overview of the Authority's financial position, primary revenue sources, operating expenditures, and projected fund balances as we continue to manage the community's essential water and wastewater infrastructure responsibly.

2025 Year-End Financial Summary

The Authority anticipates ending fiscal year 2025 with an ending balance of \$1,257,697.

- **Water and Sewer Fees Collected:** \$699,627
- **Water Reserve Interest:** \$6,683
- **Wastewater Reserve Interest:** \$6,683
- **Other Income:** \$1,800
- **Total Revenue:** \$714,793

This reflects consistent revenue performance and stable collection trends across both the water and wastewater systems.

During 2025, the Authority made a fiscally prudent decision to return the \$1,000,000 grant previously awarded by the Department of Local Affairs (DOLA). The Board determined that accepting the grant would have required the Authority to assume additional debt, which could have resulted in an increased financial burden on Kiowa residents. This decision demonstrates the Board's continued commitment to maintaining long-term financial stability while keeping rates affordable for the community.

The Authority also awaits notification on the status of its \$4 million congressional grant funding request to complete the redundancy well project. This project remains a critical infrastructure

priority designed to enhance the resiliency, reliability, and capacity of the community’s water system.

Board Action – April 2025

In April 2025, the Board reviewed the Authority’s meter-related revenue and expense structure and determined that the existing water meter surcharge provides sufficient revenue to cover all water meter replacement and ownership **costs**. The Board found that this surcharge appropriately compensates the Authority for the costs necessary to maintain, repair, and replace its water meters.

As a result of this review, the Board revoked the \$109.02 water meter deposit fee, concluding that a separate deposit is no longer necessary. All remaining meter deposits still on record will be paid out at the time of property closings or account transfers, using funds held in the General Fund, as the money previously collected in the meter deposit account was transferred there.

This policy update simplifies account management, ensures all outstanding customer deposits are appropriately settled during ownership changes, and strengthens transparency and accountability in the Authority’s financial practices.

2025 Operational Expenditures

Category	Budgeted Actual/Projected		Notes
Infrastructure Repairs & Maintenance – Sewer	\$50,000	\$73,000	Increased due to emergency maintenance and system aging
Infrastructure Repairs & Maintenance – Water	\$50,000	\$53,300	Slight increase due to higher material and supply costs
Professional – Consultants	\$5,000	\$16,500	Expanded engineering and consulting services
Legal Fees	\$20,000	\$25,000	Reflects additional legal support for compliance and contracts
Operating Agreement with the Town	\$66,000	\$78,420	Adjusted following the April 2025 revision to the agreement

While several categories exceeded budgeted amounts, revenues and reserves were sufficient to offset these increases, and the Authority maintained a strong year-end balance.

2026 Financial Projection

The proposed ending balance for 2026 is \$1,550,521, positioning the Authority with a healthy reserve to fund future capital projects, maintain infrastructure, and address regulatory requirements.

This projection assumes stable rate revenues, modest expenditure growth, and continued emphasis on reinvestment in system reliability, redundancy, and sustainability.

Summary

The Kiowa Water and Wastewater Authority remains in a strong financial position. The Board's April 2025 decision to revoke the \$109.02 water meter deposit fee—based on the finding that the existing meter surcharge sufficiently supports meter maintenance and replacement—improves fiscal clarity and efficiency.

In addition, the Authority's decision to return the \$1,000,000 DOLA grant underscores its commitment to prudent financial management and to protecting residents from unnecessary debt obligations. Looking ahead, the pending \$4 million congressional grant for the redundancy well project presents a significant opportunity to enhance long-term water reliability and security for the Town of Kiowa.

Although 2025 saw modest cost increases tied to infrastructure and operational needs, the Authority concludes the year with strong reserves and a sustainable outlook heading into 2026.

Balance Sheet

Kiowa Water and Wasterwater Authority

As of November 6, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
1010 KWWA Primary Checking (522)	169,905.67
1020 KWWA Money Market (514)	\$0.00
1310 Water Reserve Acct	182,511.87
1320 Wastewater Reserve Acct	182,511.94
Total for 1020 KWWA Money Market (514)	\$365,023.81
1050 Cash on hand	137.87
Total for Bank Accounts	\$535,067.35
Accounts Receivable	
1100 Accounts Receivable	52,022.00
1120 Water Users	12,750.00
1130 Water Users WW	10,601.00
Total for Accounts Receivable	\$75,373.00
Other Current Assets	
1490 Uncategorized Asset	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$610,440.35
Fixed Assets	
1540 Equipment and Furniture	
1541 Equipment and Furnitur	13,333.00
1542 Equipment wastewater	13,333.00
Total for 1540 Equipment and Furniture	\$26,666.00
1550 Buildings	
1560 Investments in Capital Assets	1,060,684.24
1570 Land and Improvements	
1571 Land Wastewater	9,290.00
Total for 1570 Land and Improvements	\$9,290.00
1590 Enterprise System Assets	
1591 Water System	3,495,089.00
1592 Sewer System wastewater	2,153,845.00
Total for 1590 Enterprise System Assets	\$5,648,934.00
1600 Accumulated Depreciation	
1601 Accumulated Depreciation	-\$798,657.00
1602 Accum Deprec wastewater	-925,395.40
Total for 1600 Accumulated Depreciation	-\$1,795,847.24
Total for Fixed Assets	\$4,962,896.00

Balance Sheet

Kiowa Water and Wasterwater Authority

As of November 6, 2025

DISTRIBUTION ACCOUNT	TOTAL
Other Assets	
Total for Assets	\$5,573,336.35
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable (A/P)	12,361.99
Total for Accounts Payable	\$12,361.99
Credit Cards	
2010 FSB Visa (3843)	154.91
Total for Credit Cards	\$154.91
Other Current Liabilities	
Total for Current Liabilities	\$12,516.90
Long-term Liabilities	
2600 Bond Principle Water	2,967,922.74
2610 Bond Principle-Sewer	1,834,975.44
2620 CURRENT PORTION OF LT DEBT Water	0.00
2630 CURRENT PORTION OF LT DEBT Wastewater	0.00
2700 Meter Deposits	13,743.72
Total for Long-term Liabilities	\$4,816,641.90
Total for Liabilities	\$4,829,158.80
Equity	
3150 Opening Balance Equity	0.00
3300 Retained Earnings	667,636.73
Net Income	76,540.82
Total for Equity	\$744,177.55
Total for Liabilities and Equity	\$5,573,336.35

Profit and Loss

Kiowa Water and Wasterwater Authority

January 1-November 6, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4010 Water & Sewer - Income	-\$129.03
4012 Bulk Water Income	468.00
4015 Transfer Fees	1,400.00
4020 Water & Sewer Fees Collected	572,995.55
Total for 4010 Water & Sewer - Income	\$574,734.52
4021 Meter Deposit Refund	-545.10
4030 Service Charges and Fees	-9.78
Total for Income	\$574,179.64
Cost of Goods Sold	
Gross Profit	\$574,179.64
Expenses	
6300 Advertising & Marketing	
6301 Public Notices	60.73
Total for 6300 Advertising & Marketing	\$60.73
6500 Insurance	
6501 CIRSA - PC & Liability	10,103.53
Total for 6500 Insurance	\$10,103.53
6630 Dues & Subscriptions	2,269.50
6730 Repairs & Maintenance	
6731 Infrastructure Repairs & Maint. - Sewer	53,370.31
6732 Infrastructure Repairs & Maint. - Water	39,306.63
6733 Trash - HBS (95 Ute Ave)	336.79
Total for 6730 Repairs & Maintenance	\$93,013.73
6740 Specific Use Supplies	45,235.88
6800 General Office Expenses	
6805 Postage	1,914.44
6820 Office supplies	422.67
6840 Computer supplies & Software	5,058.82
Total for 6800 General Office Expenses	\$7,395.93
6900 Utilities	
6906 Utilities- Power - CORE (Sewer)	9,214.11
6907 Utilities- Power - CORE (Water)	13,580.75
6940 Utilities - Century Link	698.12
6941 Utilities - Comcast Business	817.49
Total for 6900 Utilities	\$24,310.47
7000 All Professional Services	
7010 Professional Services - Legal	24,359.70
7020 Professional Services - IT	17.94

Profit and Loss

Kiowa Water and Wasterwater Authority

January 1-November 6, 2025

DISTRIBUTION ACCOUNT	TOTAL
7030 Financial Services	
7032 Auditor	16,500.00
Total for 7030 Financial Services	\$16,500.00
7040 Professional Services - Consulting	11,447.75
7050 Professional Services - ORC	
7051 ORC - Monthly Contract Fee	42,900.00
7052 ORC - Monthly Meter Reads	3,300.00
7053 ORC Outside Contract Fees/Emergency Call Fees	3,845.00
Total for 7050 Professional Services - ORC	\$50,045.00
7060 Professional Services - Lab Services	
7061 Sewer - Labs	1,923.00
7062 Water - Labs	3,575.00
Total for 7060 Professional Services - Lab Services	\$5,498.00
7090 Professional Services- Other	145.00
Total for 7000 All Professional Services	\$108,013.39
7070 TOK Operating contract	74,955.06
7095 Utility Notifications & Locates	230.38
7100 Bank Charges & Fees	99.29
7140 Taxes & Licenses	2,984.00
7700 Interest Paid	\$12,453.41
7710 Bond Interest - Sewer	49,081.08
7720 Bond Interest - Water	79,789.37
Total for 7700 Interest Paid	\$141,323.86
Total for Expenses	\$509,995.75
Net Operating Income	\$64,183.89
Other Income	
8000 Interest Earned	12,356.93
Total for Other Income	\$12,356.93
Other Expenses	
Net Other Income	\$12,356.93
Net Income	\$76,540.82

KIOWA WATER AND WASTEWATER AUTHORITY GENERAL FUND BUDGET

2025 MONTHLY BUDGET PERCENTAGES

GL ACCT	REVENUE	2025 Budget	YTD	%	NOTES
4011-4016	Categorized Income	\$55,000	\$1,868	3%	
4200	Grants & Contracts	\$1,000,000	\$0		
4020	Water and Sewer fees collected	\$734,390	\$572,996	78%	
4013	Collected Tap Fees	\$0	\$0		
4800	CORA fees collected	\$100	\$0		
	TOTAL REVENUE	\$1,789,490	\$574,864	32%	
	CURRENT ASSETS	2025 Budget	YTD	%	
8100	Sale of Assets	\$0	\$0		
1310	Water Reserve Account	\$150,000	\$182,512	122%	
1320	Wastewater Reserve Account	\$150,000	\$182,512	122%	
	TOTAL CURRENT ASSETS	\$312,500	\$365,024	117%	
GL ACCT	EXPENDITURES	2025 Budget	YTD	%	
7100	Bank CC & EFT Fees	\$125	\$99	79%	
7710	Bond Interest Sewer	\$70,000	\$49,081	70%	
7720	Bond Interest Water	\$110,000	\$79,789	73%	
2610	Bond Principal Sewer	\$36,000	\$26,972	75%	
2600	Bond Principal Water	\$57,000	\$43,205	76%	
6840	Computer Supplies & Software	\$1,550	\$4,828	311%	Civic Plus programs and the annual fee for RVS \$945.00
6630	Dues & Subscriptions	\$3,000	\$2,270	76%	
4202	EIAF 9647 - Well Redundancy Project Grant	\$1,000,000	\$0		
6731	Infrastructure Repairs & Maintenance - Sewer	\$50,000	\$53,370	107%	Excell Pump Services invoice for rebuilding pump \$16,773.82
6730	Infrastructure Repairs & Maintenance - Water	\$50,000	\$39,307	79%	KB Repairs \$6458, well testing at KFPD \$19,338, meter pit at library \$818, and CDOT service line repair \$4502
6501	Insurance (Property & Liability)	\$18,750	\$10,104	54%	
7060	Lab Fees	\$7,000	\$5,498	79%	
6820	Office Supplies	\$1,000	\$423	42%	
6805	Postage	\$3,000	\$1,914	64%	
6731.1	Professional - Hauling	\$15,000	\$0		
7031	Professional - Accounting	\$5,000	\$0		
7032	Professional - Auditor	\$16,500	\$16,500	100%	
7040	Professional - Consultants	\$5,000	\$11,448	229%	
7080	Professional - Grant Writer	\$1,000	\$0		
7020	Professional - IT - Phoenix Technologies	\$0	\$0		
7010	Professional - Legal	\$20,000	\$34,360	172%	
7050	Professional - ORC (includes emergency call outs & meter reads)	\$62,000	\$50,045	81%	
7070	Professional - TOK Operating Agreement	\$66,000	\$74,955	114%	
7090	Professional - Other	\$450	\$145	32%	
6301	Public Notices & Advertising	\$725	\$61	8%	
6740	Specific Use Supplies	\$54,000	\$45,236	84%	

7140	Taxes & Licenses	\$500	\$2984	597%	CDPHE permitting costs
6733	Trash & Janitorial	\$500	\$337	67%	
7990	Uncategorized Expenses	\$1,500	\$0		
6902	Utilities - Heat - pump house	\$0	\$0		
6940 & 6941	Utilities - Telephone & Internet	\$2,475	\$1,376	56%	
7095	Utility Notifications & Locates	\$725	\$230	32%	
6906	Utilities - Power (Sewer)	\$25,000	\$9,214	37%	
6907	Utilities - Power (Water)	\$28,800	\$13,581	47%	
	TOTAL EXPENDITURES	\$1,712,600	\$577,330	34%	

Kiowa Water & Sanitation District Systems Report October 2025

Presented By:

Headways Consultant LLC

4255 S. Buckley Road, Suite 256

Aurora, CO. 80013

Water System

Well (DS001)	2,654,874 Gallons
System Average Flow-	88,496 Gallons/Day
1 MG Tank Level-	144 FT - 151 FT
CT Tank Level-	9 FT – 12 FT
PH Range-	7.23- 7.5
Chlorine Range-	0.50 – 0.98 mg/L
Chlorine used-	35 Gallons

Water Treatment Plant	Normal Operations
Water Storage Tank	Normal Operations
Chlorine Contact Tank	Normal Operations
Pressure Reducing Vaults	Normal Operations

Generator needs to be in a functioning location and hooked up for future use at the well house. We have installed a total of 282 new radio read water meters.

Wastewater System

Total Flow 1,237,055 Gallons

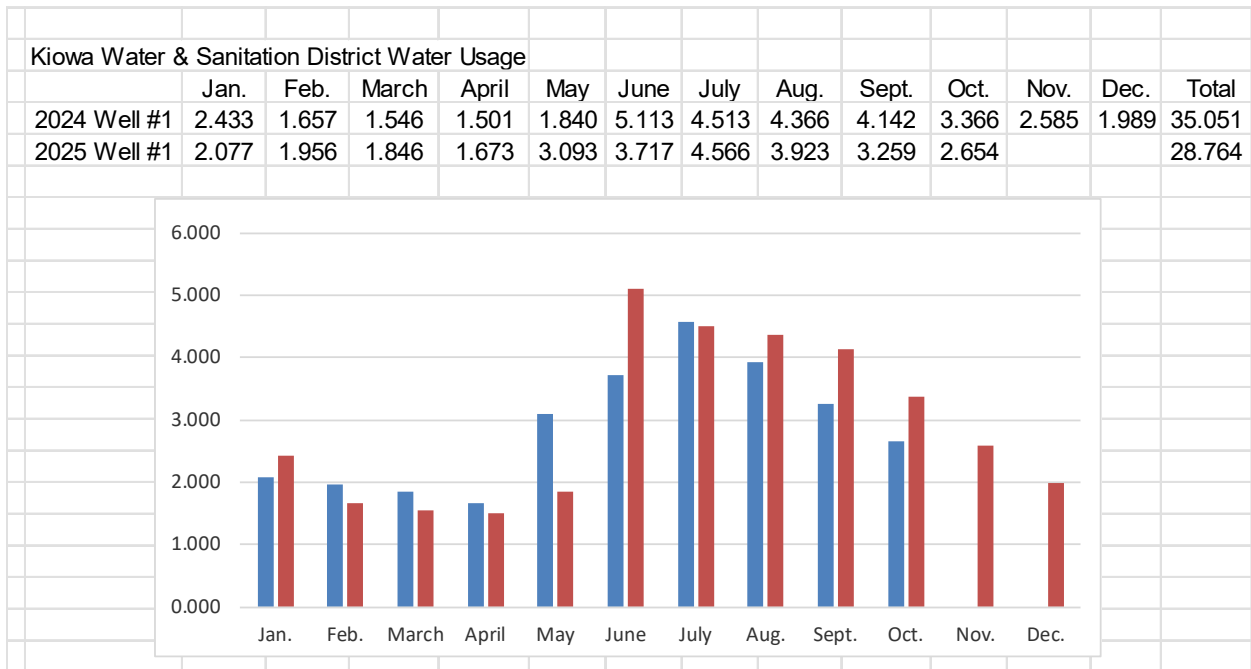
Sewage Treatment	Results	Effluent Limits
Flow Average	39,905 gallons/day	270,000 gallons/day
BOD	2 mg/l	30 mg/l
TSS	15 mg/l	30 mg/l
pH	7.2 – 7.6	6.5-9.0
Ammonia	6.6 mg/l	4.4 mg/l
E-coli	1/100 ml	126 /100 ml
Phosphorus	1.22 mg/l	
Sludge Hauled	0 Gallons	N/A

Operation – We are pumping down the lagoon.

Acres Feet Totals

January = 6.37 AF, February = 5.99 AF, March = 5.67 AF, April = 5.13 AF, May = 9.49 AF, June = 11.40 AF, July = 14.01 AF, August = 12.04, September = 10.0 AF, October = 8.15

Total Acres Feet = 88.25 AF




Maintenance Projects

1. Continuing to install updated water meters throughout the District.
2. Waste pump in SBR #2 needs replaced, I cleaned the pump when we had the basin empty. We have a seal failure.
3. The influent pumps at the wastewater treatment facility are not working. Excel Pump installed a loaner pump that is functioning correctly. The old pumps are not rebuildable and we need new pumps.
4. Pumping out old lagoons back through the wastewater treatment facility.

Sasha Davidson

From: Kimberly Boyd
Sent: Tuesday, November 4, 2025 3:09 PM
To: Sasha Davidson
Subject: FW: Well at Kiowa Fire Dept

Follow Up Flag: Follow up
Flag Status: Flagged

	<p>Kimberly Boyd, MPA Town Administrator</p> <p>PHONE 303-621-2366 ext. 2 EMAIL kboyd@townofkiowa.com WEB https://townofkiowa.colorado.gov/ ADDRESS PO Box 237, 404 Comanche Street, Kiowa, CO 80117</p>
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From: Jeff Nelson <jnelson@wrightwater.com>
Sent: Tuesday, November 4, 2025 3:05 PM
To: Kimberly Boyd <KBoyd@townofkiowa.com>
Cc: Wayne Lorenz <wlorenz@wrightwater.com>; Donald Gabehart <dgabehart@kiowawater.com>; Donald Gabehart <dgabehart6@gmail.com>; Teresa Parker <tparker@kiowawater.com>
Subject: RE: Well at Kiowa Fire Dept

Hi Kim,

I have been working on a scope of work to develop a concept and cost opinion for connecting the well; the fee for the conceptual analysis would be about \$20,000 and more than what I assume KWWA would be willing to entertain.

Without getting into an analysis, we would anticipate an opinion of probable costs in the range of \$0.75 million to \$1.5 million to connect the existing well to the distribution system based on recent projects. The construction would include new controls, a new pump, a new disinfection system with chlorine contact volume and a new building, and new piping. A CDPHE review and approval would be required before construction begins, and the engineering is included in the opinion of probable costs.

We have not received water quality testing results and have assumed the only water treatment would be disinfection.

Thank you,
Jeff

System Totals Report

Kiowa Water & Wastewater Authority

Water Pumped This Month	2,664,000 Gallons
Water Sold This Month	1,844,012 Gallons
Water Loss	819,988 Gallons
Water Loss (%)	30.78 %

	Amount (\$)	# Of Accounts
Total Water	26,229.53	366
Total Sewer	27,750.24	359
Total Late Fee	636.48	38
Total Adjustments	(2,062.11)	19
Total Prepayment	1,089.00	363
Total Current Charges	53,643.14	366
<hr/>		
Amount Past Due 1-30 Days	8,353.45	47
Amount Past Due 31-60 Days	1,905.46	16
Amount Past Due Over 60 Days	3,609.08	8
Amount Of Overpayments/Prepayments	(3,379.81)	28
Total Receivables	64,131.32	361

Total Receipts On Account	59,142.00	334
Net Change in Deposits	0.00	0
Amount of All Deposits	14,471.58	132
Amount of All Deposit 2	1,526.28	14
Turned Off Accounts (Amount Owed)	0.00	10
Collection Accounts (Amount Owed)	0.00	10
Number Of Unread (Turned On) Meters		1
Average Usage For Active Meters	5,038	366
Average Water Charge For Active Meters	71.67	366

Usage Groups	Gallons	# Of Accounts	Usage	Gallons	% Of Usage	% Of Sales
Over 50,000		1	167,000		9.06	4.54
40,001-50,000		3	130,421		7.07	2.75
30,001-40,000		1	32,000		1.74	0.71
20,001-30,000		5	123,196		6.68	2.46
10,001-20,000		36	521,968		28.31	13.29
8,001-10,000		14	127,404		6.91	4.17
6,001-8,000		23	164,234		8.91	6.33
4,001-6,000		50	249,788		13.55	12.63
2,001-4,000		79	232,967		12.63	18.22
1-2,000		95	95,034		5.15	21.55
Zero Usage		59	0		0.00	13.35
<hr style="border-top: 1px dashed black;"/>						
Total Meters		366	1,844,012		100.00	100.00

Date Read	Amount Produced	Amount Read at Meters	% Loss	Comments
10/15/2025	2,664,000	1,844,012	-0.30	Leak on Hwy 86 near Museum
9/15/2025	3,356,000	2,506,495	-0.25	
8/15/2025	4,749,000	3,494,365	-0.25	23,400 Gallons used at Fairgounrds
7/15/2025	4,739,000	3,221,053	-0.32	Several Leaks on main lines
6/15/2025	3,431,000	2,380,209	-0.30	Break in line at Fairgrounds
5/15/2025	1,940,000	1,694,042	-0.13	152,000 Gallons used for flushing hydrants & a house fire on 5/31
4/15/2025	1,576,000	1,255,327	-0.20	
3/15/2025	1,996,000	1,739,431	-0.12	
2/15/2025	2,993,000	2,665,292	-0.10	
1/16/2025	1,359,000	1,323,334	-0.02	
12/16/2024	1,954,000	1,787,811	-0.08	
11/18/2024	2,640,000	2,378,728	-0.09	
10/16/2024	4,170,000	2,685,349	-0.35	
9/17/2024	3,890,000	3,467,023	-0.10	
8/17/2024	5,273,000	3,574,938	-0.28	
7/15/2024	3,957,000	3,120,567	-0.21	
6/16/2024	4,891,000	3,945,175	-0.19	
5/16/2024	1,841,000	1,466,357	-0.20	
4/15/2024	1,323,000	1,142,435	-0.14	
3/15/2024	1,242,000	1,120,604	-0.10	
2/15/2024	2,544,000	1,862,942	-0.27	
1/15/2024	2,545,413	1,363,972	-0.46	Tank overflowed 600,000 gallons
12/15/2023	2,770,431	1,334,106	-0.52	Tank overflowed 800,000 gallons
11/15/2023	1,903,915	1,489,086	-0.22	
10/15/2023	3,171,434	2,358,906	-0.26	
9/15/2023	4,395,685	3,334,744	-0.24	
8/15/2023	4,059,000	2,944,885	-0.27	
7/15/2023	3,685,801	3,167,462	-0.14	
6/15/2023	2,460,683	1,997,680	-0.19	
5/15/2023	1,922,232	1,566,597	-0.19	
4/15/2023	1,393,549	1,210,031	-0.13	
3/15/2023	1,770,575	1,364,934	-0.23	
2/15/2023	1,612,972	1,404,234	-0.13	
1/15/2023	1,952,000	1,787,778	-0.08	
12/15/2022	2,107,000	1,384,995	-0.34	
11/15/2022	3,620,000	1,423,056	-0.61	
10/15/2022	5,232,000	2,466,288	-0.53	
9/15/2022	4,796,000	3,404,880	-0.29	
8/15/2022	5,476,185	3,488,673	-0.36	
7/16/2022	4,439,253	3,291,222	-0.26	
6/15/2022	3,783,063	3,024,482	-0.20	
5/15/2022	2,169,388	1,673,645	-0.23	
4/15/2022	1,840,344	1,309,851	-0.29	
3/15/2022	1,625,936	1,214,902	-0.25	
2/15/2022	2,103,810	1,268,544	-0.40	

