



INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Adam June of Encompass Church gave the invocation, and Mayor Howard led the Board in the Pledge of Allegiance.

CALL TO ORDER/ ROLL CALL

Mayor Howard called the regular monthly meeting of the Board of Trustees to order on August 12, 2025, at 7:01 PM.

Present: Mayor Howard, Mayor Pro Tem Hart, Trustee Shafer, Trustee Smith, Trustee Wineland, and Trustee Schantz were present in person. The Town of Kiowa had a quorum to conduct business.

Trustee Stahl was absent.

Also present:

Kim Boyd, Town Administrator

Sasha Davidson, Town Clerk

Joshua Myers, Michow Guckenberger & McAskin

AGENDA CONSENT

Trustee Wineland motioned to approve the agenda, and Mayor Pro Tem Hart seconded, and the motion was carried 6-0 with no discussion.

PUBLIC COMMENT

1. None.

NEW BUSINESS

2. Trustee Smith moved to approve RESOLUTION 11, SERIES 2025, A RESOLUTION APPROVING THE PROFESSIONAL LEGAL SERVICES AGREEMENT FOR MICHOW, GUCKENBERGER & MCASKIN, LLP AS GENERAL COUNSEL FOR THE TOWN OF KIOWA. Trustee Wineland seconded the motion, and the motion was carried 6-0 with no discussion.

PUBLIC HEARING

3. Mayor Howard opened the public hearing at 7:13 pm.

Mayor Howard asked if any board member had a conflict of interest regarding the ordinance. The record shows that no board members acknowledged a conflict in this matter.

ORDINANCE NO. 11, SERIES 2025, AN ORDINANCE OF THE TOWN OF KIOWA, ELBERT COUNTY, COLORADO, AMENDING THE TOWN OF KIOWA ZONING CODE, CHAPTER 16, ARTICLE XIV - SIGN CODE, TOWN OF KIOWA, COLORADO

Mayor Howard closed the public hearing with no public comment being made from anyone present or online.

NEW BUSINESS

4. Trustee Wineland moved to approve ORDINANCE NO. 11, SERIES 2025. Mayor Pro Tem Hart seconded the motion, and the motion was carried 6-0 with no discussion.

PUBLIC HEARING

5. Mayor Howard opened the public hearing.

VARIANCE REQUEST BY HOO MOTORS AT 209 CHEYENNE STREET

Mayor Howard closed the public hearing with no public comment being made from anyone present or online.

NEW BUSINESS

6. Trustee Smith moved to approve the variance request by Hoo Motors, and Trustee Shafer seconded the motion. The motion was carried 6-0 with no discussion.
7. Trustee Smith moved to approve RESOLUTION 12, SERIES 2025, A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH VEREGY WEST, LLC, with the resolution number revised on the document, and Trustee Wineland seconded the motion. The motion was carried 6-0 with no discussion.
8. Mayor Pro Tem Hart moved to approve the proposed Policy 22-060 - On-Call Response Procedures, and Trustee Wineland seconded the motion. The motion was carried 6-0 with no discussion.

STAFF REPORTS

9. Mayor

Mayor Howard read a statement into the record regarding the August 12th monthly meeting public comment.

10. Board of Trustees

None.

11. Town Attorney

Mr. Myers looks forward to working with the Town and learning the processes of the Town.

12. Town Administrator

a) Grant update

The \$10,000 SIPA grant request was not approved, which would have helped the Town digitize paper files, maps, and other documents. We were told the budget was limited and there were many strong applications.

We submitted our grant application for the Rural and Tribal Assistance Pilot Program yesterday. This first-come, first-served program has a total of \$54.2 million available, but it may run out before the October 8th deadline. We requested \$2.5 million for the Kiowa-Bennett and County Road 45.

b) Town Parks Project update

We are preparing our application for January submission. Christine attended the last Main Streets Board meeting, discussing the project and collaborating on community engagement ideas and events. We'll have a table at Fall Fest to share info about the Parks Project, display designs, and gather input from park users. Fall Fest attracts diverse residents, businesses, and visitors, making it ideal for feedback.

c) Kiowa Main Streets

The Main Street Board and I are working on the application for Kiowa to become an official Main Street Community and will update at December's meeting. Meanwhile, I'll attend the Main Street Managers Summit from September 30th to October 2nd in Lyons. The summit introduces my role as Main Street Manager, covers state requirements, networking, and gathering ideas beneficial to our Main Street.

d) Upcoming Town Events

The Annual Fall Fest will take place on October 11th from 11:00 a.m. to 4:00 p.m. There will be a variety of activities, including a Pumpkin Patch, face painting, food trucks, and numerous craft vendors. Live performances by David Chapa and a bounce house, game booths sponsored by local non-profits and businesses, where children can enjoy trick-or-treating at each booth.

The Kiowa Christmas event, featuring ECCO's Christmas for Kids Kick-Off, is scheduled for November 29th, starting at 11:00 a.m. The event is currently in the planning phase, but preparations are well underway. We will have a variety of vendors, and the Some Sweet Day Quintet will provide live music to enhance the festive atmosphere. Santa Claus has also confirmed his attendance. The organizing committee is also brainstorming additional activities and entertainment options to ensure everyone has a memorable experience.

e) Case No. 2024CV30100 — Maverix Broadband, Inc. vs Town of Kiowa, Colorado, and Kimberly Boyd, an individual

On September 4th, the special counsel filed a Motion for Order to Show Cause because Maverix did not prosecute the case. We responded to their Complaint on July 7th, confirming that the case was at issue. The disclosure deadlines have passed, but Maverix did not respond to or engage with our attempts to discuss. The court considered the motion and entered an order the same day. If Maverix fails to respond in 35 days, we request that the case be dismissed for failure to prosecute.

f) Update on SH-86 Storm Drainage and Sidewalk Improvement Project

The 60% for design and engineering was submitted to CDOT on August 16 for review. This review is expected to take approximately 2 to 3 weeks. Additionally, Kimley-Horn will have a table at Fall Fest, offering a final opportunity to discuss this project with event attendees – residents, etc.

CONSENT ITEMS

13. Trustee Smith moved to approve the minutes from the August 12, 2025, monthly meeting with a revision to include Trustee Wineland as present. Trustee Wineland seconded the motion, and it was carried 6-0 with no discussion.

14. Administrator Boyd referenced GL Account 7042 – Kimley-Horn Consultants. The contract amount was \$1,487,256.

To date, \$679,116 has been paid. The report currently shows \$544,806.16, but the August payment of \$134,309.78 was issued today.

Reimbursements have been received from:

DOLA: \$183,697.94

TAP Grant: \$243,277.87

This results in total reimbursement of \$426,975.81.

Trustee Wineland moved to approve the YTD expenditures from August 2025, and Mayor Pro Tem Hart seconded the motion. The motion carried 6-0 with no discussion.

DISCUSSION/COMMUNICATIONS


Administrator Boyd advised that public notice has been made to hear the proposed 2026 budget at the October and November monthly meetings.

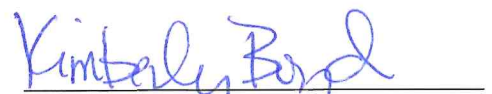
ADJOURN

Trustee Shafer moved to adjourn at 8:37 p.m. Trustee Smith seconded, and the motion passed 6-0 with no discussion.

The next monthly meeting will be held on October 14, 2025.

Approved:


Theresa Howard, Mayor


Kimberly Boyd, Town Administrator