



CALL TO ORDER

The regular meeting of the Town of Kiowa Planning Commission was called to order at 6:01 pm by Chairperson Wendy Frenzel.

ROLL CALL

Present: Chairperson Wendy Frenzel, Co-Chairperson Julie Mizak, Commissioner Shannon Lane, and Commissioner Lori Rafferty via phone. Commissioner Todd Lane joined the meeting at 6:11pm

Also present:

Kim Boyd, Town Administrator
Sasha Davidson, Town Clerk

Absent: Commissioner Sandy Kalisch

There was a quorum for conducting business.

CONSENT ITEMS

Chairperson Wendy Frenzel entertained a motion to approve the agenda with the change to move public comment up under consent items. Commissioner Shannon Lane moved to approve the agenda with the change, and Co-Chairperson Julie Mizak seconded the motion, and the motion carried 4-0 with no discussion.

Chairperson Wendy Frenzel entertained a motion to approve the minutes from the July 23, 2025, meeting. Co-Chairperson Julie Mizak moved to approve of the minutes from the July 23, 2025, meeting. Commissioner Shannon Lane seconded the motion, and the motion carried 4-0 with no discussion.

PUBLIC COMMENT

Annette Burmaster sent in a written public comment, which was read into the record by Town Clerk Sasha Davidson. Administrator Kim Boyd read a prepared statement in answer to the public comment.

OLD BUSINESS

None

NEW BUSINESS

- A. Notice of Public Hearing for Variance for 209 Cheyenne St. for Privacy Fence** – Bret Wager came before the board to request a variance for an 8-foot fence variance for his shop building on Cheyenne St. The reason for the height change request is because the property is below the street level significantly and the height increase would make it the standard height when seen from the road. The board asked for clarification on a couple of items.

Chairperson Wendy Frenzel entertained a motion to approve the fence height variance for 209 Cheyenne St. to 8 feet. Co-Chairperson Julie Mizak moved the approve the fence height variance for 209 Cheyenne St. Commissioner Todd Lane seconded the motion, and the motion carried 5-0 with no discussion.

Chairperson Wendy Frenzel entertained a motion to send the Planning Commission's recommendation to the Town of Kiowa Board of Trustees. Co-Chairperson Julie Mizak moved to send the Planning Commission's recommendation to the Town of Kiowa Board of Trustees. Commissioner Shannon Lane seconded the motion, and the motion carried 5-0 with no discussion.

CORRESPONDENCE/INFORMATION/REVIEW/DISCUSSION

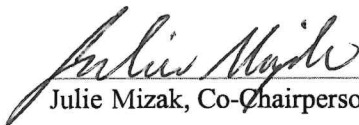
None


ADJOURN

Commissioner Wendy Frenzel entertained a motion to adjourn the meeting. Commissioner Shannon Lane moved to adjourn at 6:14pm, and Commissioner Todd Lane seconded. The motion carried 5-0 with no discussion.

The next regular meeting will be on November 19, 2025, at Town Hall at 6:00 p.m.

Minutes approved by:


Julie Mizak, Co-Chairperson


Sasha Davidson, Town Clerk