



INVOCATION/PLEDGE OF ALLEGIANCE

Pastor Kevin Clark gave the invocation, and Mayor Howard led the Board in the Pledge of Allegiance.

CALL TO ORDER/ ROLL CALL

Mayor Howard called the monthly Board of Trustees meeting to order on December 9, 2025, at 7:02 PM.

Present: Mayor Howard, Mayor Pro Tem Hart, Trustee Shafer, Trustee Smith, and Trustee Schantz. The Town of Kiowa had a quorum to conduct business.

Trustee Stahl was absent, and Trustee Wineland joined via Zoom at 7:07 pm.

Also present:

Kim Boyd, Town Administrator

Sasha Davidson, Town Clerk

Joshua Myers, Town Attorney

Ashley Larson on Zoom

Debbie Stucker on Zoom

Jay Vier on Zoom

Erica Johnson on Zoom

AGENDA CONSENT

Trustee Shafer motioned to approve the agenda, and Mayor Pro Tem Hart seconded, and the motion was carried 5-0 with no discussion.

2025 CHRISTMAS PIN WINNER

Mayor Howard recognized and honored Adeline Smith as the winner of the first annual Kiowa Christmas Pin Contest.

PUBLIC HEARING

1. Mayor Howard opened the public hearing regarding the Special Use Permit for 228 Comanche Street – Kiowa Bar. Owners, Ted Finley and Corey Basquez spoke to their request and plans for the space.

Public Comment from:

- Lynette Vellejos, 39521 Congress Lane, Elizabeth
- Joey Kuhn, 42309 Kiowa-Bennett Road, Kiowa
- Tabitha King, 18950 CR 150, Kiowa

Mayor Howard closed the public hearing with public comment.

NEW BUSINESS

2. Trustee Shafer made the motion to approve the Special Use Permit for 228 Comanche Street, and Mayor Pro Tem Hart seconded. Motion carried 6-0 with no further discussion.

PUBLIC HEARING

3. Mayor Howard opened the public hearing regarding the Special Use Permit for 222 Comanche Street – 1891 Exchange & Saloon. Tabita King spoke to her request and plans for the space.

Public Comment from:

- Mike Vanderlip, 18950 CR 150, Kiowa
- Joey Kuhn, 42309 Kiowa-Bennett Road, Kiowa
- Carrie Basse, 12155 Dauser Road, Elbert

Mayor Howard closed the public hearing with public comment taken.

NEW BUSINESS

4. Trustee Smith made the motion to approve the Special Use Permit for 222 Comanche Street, and Trustee Shafer seconded. Motion carried 6-0 with no further discussion.
5. Trustee Smith made the motion to approve Ordinance 12, Series 2025, an Ordinance of the Town of Kiowa, Colorado, Amending Article V of Chapter 18 of the Kiowa Municipal Code to Add a New Section 18-60 Prohibiting the Use of Graywater and the Installation of Graywater Treatment Works Within the Town Limits, and Trustee Shafer seconded the motion. Motion carried 6-0 with no discussion.
6. Mayor Pro Tem Hart made the motion to approve Ordinance 13, Series 2025, an Ordinance of the Town of Kiowa, Colorado, approving a Gift of \$30,000 to the Kiowa Main Street Program, and Trustee Shafer seconded the motion. Motion carried 6-0 with no discussion.
7. Mayor Howard made the motion to approve Ordinance 14, Series 2025, an Ordinance of the Town of Kiowa, Colorado, amending Section 10-155 of the Kiowa Municipal Code Regarding Alcohol in Town Parks Under a Valid Special Event Liquor Permit, and Trustee Smith seconded the motion. Motion carried 6-0 with no discussion.
8. Mayor Pro Tem Hart made the motion to approve Resolution 16, Series 2025, a Resolution to Adopt the Kiowa Main Street Façade & Sign Improvement Grant Program, and Trustee Shafer seconded the motion. Motion carried 6-0 with no discussion.
9. Trustee Smith made the motion to approve Resolution 17, Series 2025, a Resolution to Support the Grant Application for a Community Impact Grant from the State Board of the Great Outdoors Colorado Trust Fund and the Completion of the Town of Kiowa Parks Project, and Trustee Shafer seconded the motion. Motion carried 6-0 with no discussion.

STAFF REPORTS

10. Mayor

Mayor Howard gave positive feedback to the events held in Kiowa in 2025.

11. Board of Trustees

Mayor Pro Tem Hart echoed Mayor Howard, stating that she has received positive feedback on the community events of 2025. Trustee Smith shared that the 4-H leadership expressed sincere thanks to the Town for sharing the posts on social media about the 4-H kids caroling door-to-door with the community. Mayor Pro Tem Hart shared that the seniors at the senior center are looking for assistance to purchase new fire extinguishers and to shovel snow. Administrator Boyd volunteered to reach out to the Kiowa Fire Protection District and see if they could be of some assistance or suggest who could be.

12. Town Attorney

Spoke about revising the format of the Town ordinances.

13. Town Administrator

Town Clerk Davidson spoke to the Town trying to organize a volunteer program moving into 2026 to assist with town events and she would be coordinating such on behalf of the Town.

14. Public Works

None.

15. Code Enforcement

The 4th quarter report will be in the January packet.

CONSENT ITEMS

16. Trustee Smith moved to approve the minutes of November 12, 2025, and Mayor Pro Tem Hart seconded the motion. Motion carried 6-0 with no discussion.

Trustee Shafer moved to accept the YTD expenditures from December 2025, and Mayor Pro Tem Hart seconded the motion. Motion carried 6-0 with no discussion.

17. Trustee Shafer moved to accept the YTD expenditures from December 2025, and Mayor Pro Tem Hart seconded the motion. Motion carried 6-0 with no discussion.

18. Mayor Howard moved to go into executive session at 8:29pm, and Trustee Shafer seconded the motion. Motion carried 6-0 with no discussion.

EXECUTIVE SESSION

Executive Session pursuant to C.R.S. Sections 24-6-402(4)(a) and (b) for the purposes of considering the Town's purchase, acquisition, lease, transfer, or sale of real, personal, or other property interests, and receiving legal advice on specific legal questions related to the Town's purchase, acquisition, lease, transfer, or sale of real, personal, or other property interests; and under Town Charter Sections 3.12(1)(b) and (c), for the purposes of considering the acquisition or disposal of property, the public disclosure of which, at this time, may give other parties an unfair competitive or bargaining advantage, and receiving legal advice from the Town Attorney on such matters.

NEW BUSINESS

No action taken.

DISCUSSION/COMMUNICATIONS

None.

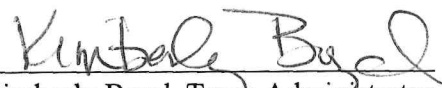
ADJOURN

Trustee Smith moved to adjourn at 9:17 pm. Trustee Shafer seconded, and the motion passed 6-0 with no discussion.

Approved:



Tammy Hart, Mayor Pro Tem



Kimberly Boyd, Town Administrator