



**CALL TO ORDER/ ROLL CALL**

Mayor Pro Tem Hart called the monthly Board of Trustees meeting to order on February 10, 2026, at 7:04 PM.

Present: Mayor Pro Tem Hart, Trustee Shafer, Trustee Smith, Trustee Wineland, Trustee Stahl and Trustee Schantz. The Town of Kiowa had a quorum to conduct business.

Also present:

Kim Boyd, Town Administrator  
Sasha Davidson, Town Clerk  
Joshua Myers, Town Attorney

**APPROVAL OF AGENDA**

Trustee Shafer motioned to approve the agenda; Trustee Stahl seconded. The motion carried 6-0, with no discussion.

**PUBLIC COMMENT**

A. Tabitha King, owner of the incoming 1981 Exchange and Saloon.

Ms. King introduced herself to the Board and community and shared that she is currently exploring ways to create a revenue stream utilizing the business while awaiting the ability to operate with a liquor license. She indicated she is considering interim uses of the space and will coordinate with the Town on possible options. Ms. King also advised that a grand opening date will be forthcoming. The Board acknowledged the update and welcomed the new business to the community.

**APPROVAL OF MINUTES**

Trustee Wineland motioned to approve the minutes from the January 27, 2026, special meeting, and Trustee Smith seconded. The motion carried 6-0 with no discussion.

**CONSENT AGENDA**

Trustee Shafer moved to approve the consent agenda items, and Trustee Stahl seconded. Motion carried 6-0 with no further discussion.

- A. Expenditures for Year-to-Date 2026
- B. Board Letter of Support for Administrator Boyd to apply for 2026 CML Annual Conference Scholarship

**GENERAL BUSINESS**

- A. RESOLUTION 2026-02 - A RESOLUTION DECLARING A VACANCY IN THE OFFICE OF THE MAYOR AND APPOINTING A QUALIFIED PERSON TO THE VACANT OFFICE OF THE MAYOR. Trustee Shafer made the motion to approve the

Resolution, and Trustee Wineland seconded. Motion carried 6-0 with no further discussion.

- B. Trustee Shafer made a motion to nominate Mayor Pro Tem Hart to fill the vacancy of the Office of the Mayor until the 2026 general election in November, and Trustee Schantz seconded. Motion carried 6-0 with no further discussion.

POLL VOTE

|                    |     |
|--------------------|-----|
| Mayor Pro Tem Hart | AYE |
| Trustee Shafer     | AYE |
| Trustee Wineland   | AYE |
| Trustee Smith      | AYE |
| Trustee Schantz    | AYE |
| Trustee Stahl      | AYE |

- C. RESOLUTION 2026-03 - A RESOLUTION AUTHORIZING THE TOWN ADMINISTRATOR TO APPLY FOR A LOCAL PLANNING CAPACITY GRANT WITH THE COLORADO DEPARTMENT OF LOCAL AFFAIRS, AMENDING THE TOWN OF KIOWA 2026 BUDGET, AND APPROPRIATING FUNDS. Trustee Shafer made the motion to approve the Resolution, and Trustee Wineland seconded. Motion carried 6-0 with no further discussion.

**STAFF REPORTS**

**A. Mayor Hart**

Mayor Hart provided an update on recent improvements at the Senior Center, including recent work on the flooring, roof, and interior paint. Mayor Hart also advised that the Senior Center is inquiring whether the building could be considered as a potential site for a mural through the Main Street Program. The Board acknowledged the update.

Mayor Hart advised the Board that the Cowboy Up organization had inquired about reconsideration of the sponsorship support the Town has provided in recent years.

Administrator Boyd informed the Board that she had made the decision to redirect the Town’s sponsorship and donation funding to prioritize support for local non-profit organizations and 501(c)(3) entities that provide ongoing services and assistance to Kiowa residents. Administrator Boyd explained that this approach ensures taxpayer funds are reinvested directly into the community through organizations that actively serve local needs.

Administrator Boyd further noted that the Town can still support for-profit events or programs through alternative means, such as promoting and outreach via the Town’s social media and communication channels rather than through direct monetary sponsorship.

Trustee Smith agreed with this approach and shared that similar practices had been followed by the Town in the past. The Board expressed agreement and support for the change implemented by Administrator Boyd regarding the use of taxpayer funds for community-focused support.

**B. Board of Trustees**

Trustee Shafer shared remarks on the recent services for Mayor Howard, noting that they were well attended by members of the community. Trustee Shafer also commented on the quality of the food provided by Kiowa's three local restaurants and acknowledged the strong turnout and community support shown during the event.

Mayor Hart advised that a group of bagpipers regularly practice at the Kiowa Masonic Lodge on Sundays from 11:00 a.m. to 1:00 p.m. The practice sessions are open to anyone in the community interested in attending.

**C. Town Attorney**

Town Attorney Myers provided an update to the Board, advising that work is ongoing regarding updates and revisions to the Town's zoning code, including review of specific sections that require modification or clarification. He further advised that a Wildfire Resiliency Ordinance is being prepared and is expected to be presented at the next meeting to meet additional unfunded mandate requirements from the state. The Board acknowledged the update.

**D. Town Administrator**

Administrator Boyd provided updates on several ongoing projects and initiatives.

She advised that work is underway on updates to the Town's zoning code and that several gaps have been identified, including the absence of floodplain regulations. Addressing these gaps will require amendments to the text, review, and approval by the Planning Commission.

Administrator Boyd also reported that Kimley-Horn is pursuing a BUILD grant on behalf of the Town to support the stormwater sidewalk project, with letters of support provided by the offices of Congresswoman Boebert and Senator Hickenlooper. This will be a \$15 million ask.

Additionally, she informed the Board that bridge construction is scheduled to begin on March 2.

The Town has also been selected for a GOCO parks project, though the scope of the request will need to be scaled down to below \$1 million; it is currently at \$1.5 million.

Administrator Boyd further discussed activities related to the Main Street Program, including a proposed mural project, the development of wayfinding signage, and a promotional video for the Town, currently being produced by Slate Communications.

Discussion also included the potential removal of the non-ADA-compliant sidewalk near the Fawn Valley building that extends up the hill. Administrator Boyd noted that removing the sidewalk could allow the Town to create additional parking for the park area where the restroom facility is planned. Relocating the restroom structure closer to this area would also place it nearer to existing water mains and electrical infrastructure, which may help reduce installation costs and improve accessibility. The Board requested that, due to the

slope of the hill, any proposed parking area includes engineered plans addressing slope stability and drainage considerations before moving forward.

Administrator Boyd also shared that the County Commissioners had contacted the Town to discuss the possibility of working together to pursue a designation of the section of State Highway 86 through Kiowa as a memorial in honor of Mayor Terry Howard. The Board acknowledged the updates and discussion.

## **DISCUSSION/COMMUNICATIONS**

- A. Trustee Schantz initiated a discussion regarding the potential allowance of short-term rental properties within the Town of Kiowa, such as Airbnb and VRBO accommodations. Trustee Schantz suggested that permitting these types of rentals could create an opportunity for the Town to collect lodging tax revenue, which could potentially be used to assist with road repair and maintenance costs.
- B. Trustee Schantz also inquired about the feasibility of organizing a community Town Clean-Up Day event.

Administrator Boyd and Trustee Smith discussed with the Board the financial and logistical challenges associated with such an event, referencing difficulties experienced during previous attempts to organize a town-wide clean-up effort. These challenges included costs, staffing, and coordination requirements. The Board acknowledged the considerations and discussed the need to evaluate potential resources and planning requirements should the Town consider revisiting the idea in the future.

## **ADJOURN**

Trustee Shafer moved to adjourn at 8:56 pm. Trustee Wineland seconded, and the motion passed 6-0 with no discussion.

**Approved:**

  
\_\_\_\_\_  
Tammy Hart, Acting Mayor

  
\_\_\_\_\_  
Kimberly Boyd, Town Administrator