



INVOCATION/PLEDGE OF ALLEGIANCE

James Opperman of Christ Church Elizabeth gave the invocation, and Mayor Hart led the Board in the Pledge of Allegiance.

CALL TO ORDER/ROLL CALL

Mayor Hart called the monthly Board of Trustees meeting to order on March 10, 2026, at 7:02pm.

Present: Mayor Hart, Trustee Shafer, Trustee Smith, Trustee Stahl, Trustee Schantz with Trustee Wineland on Zoom. The Town of Kiowa had a quorum to conduct business.

Also present:

Sasha Davidson, Town Clerk

Joshua Myers, Town Attorney

APPROVAL OF AGENDA

It was noted that Item 7, the Speed Enforcement Program Presentation is postponed until Kim has returned, per the presenter's request.

Trustee Smith motioned to approve the agenda with the amendment to remove item 7. Trustee Shafer seconded. The motion carried 6-0 with no discussion.

OATH OF OFFICE, MAYOR

Clerk Davidson administered the oath of office to Mayor Tammy Hart.

PUBLIC COMMENT

John Hill spoke requesting clarification on the enforcement and scope of the Colorado Wildfire Resiliency Code, including information about the zone classification of her property, who would be responsible for any tree removal and if there would need to be vent mesh screens required. He also wanted to know who, Town or County, for enforcing the code.

APPROVAL OF MINUTES

It was noted that the Pledge of Allegiance was omitted from the February 10, 2026, minutes. Trustee Smith motioned to approve the February 10, 2026, minutes with the correction, and Trustee Shafer seconded. The motion carried 6-0 with no discussion.

CONSENT AGENDA

- A. Expenditures for Year-to-Date 2026

B. RESOLUTION NO. 2026-04, AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE A CONTRACT ON BEHALF OF THE TOWN OF KIOWA WITH PAYCHEX, INC.

Trustee Smith moved to approve the consent agenda items, and Trustee Shafer seconded. The motion carried 6-0 with no discussion

GENERAL BUSINESS

A. RESOLUTION NO. 2026-05, A RESOLUTION DECLARING A VACANCY IN THE OFFICE OF TRUSTEE - A vacancy was created on the board due to Tammy Hart moving from Mayor Pro Tem to Mayor. No qualified applicants have applied currently. The resolution formally recognizes the vacancy for a later appointment.

Trustee Smith made a motion to approve Resolution NO. 2026-05, and Trustee Shafer seconded the motion. The motion carried 6-0 with no discussion.

B. RESOLUTION NO. 2026-06, A RESOLUTION ADOPTING THE TOWN OF KIOWA'S PURCHASING POLICY AND GRANTING LIMITED CONTRACT SIGNING AUTHORITY TO THE TOWN ADMINISTRATOR. - The purpose of this resolution is to streamline purchasing and minor contract approvals and create a formal purchasing policy. Discussion was held regarding the amount of money to be allowed for the administrator to approve and what amount the Board wants oversight for approval. It was noted that a formal bidding process is preferred for professional services, but not mandatory. The board noted that it would like an amendment regarding encouraging using GSA-approved vendors in the bid process.

Trustee Shafer made a motion to table this resolution pending changes and amendments until the April 14, 2026, meeting, and Trustee Smith seconded. The motion carried 6-0 with no discussion.

C. ORDINANCE NO. 2026-03, AN ORDINANCE OF THE TOWN OF KIOWA, COLORADO, AMENDING CHAPTER 18 OF THE KIOWA MUNICIPAL CODE BY THE ADDITION OF NEW ARTICLE XVII TO ADOPT BY REFERENCE THE COLORADO WILDFIRE RESILIENCY CODE, 2025 EDITION, AND THE COLORADO WILDFIRE RESILIENCY CODE MAP, 2025 EDITION, AND PROVIDING PENALTIES FOR VIOLATIONS. - It was proposed that the board delay in adopting this ordinance due to the pending state adjustments and potential legislative extension. John Hill spoke with recommendations of people to talk with about this code that have spoken to other municipalities.

Trustee Shafer made a motion to table this ordinance until the April 14, 2026, meeting and Trustee Shafer seconded. The motion carried 6-0 with no discussion

D. Appointment of Mayor Pro Tem. Trustee Smith nominated Trustee Wineland for the position. Trustee Shantz nominated Trustee Shafer.

Trustee Shantz made a motion to approve the appointment of Trustee Shafer to the position of Mayor Pro Tem. Trustee Stahl seconded the motion. The motion carried 6-0 with no discussion.

PUBLIC HEARING

- A. Elbert County 4-H Leaders' Council Special Event Liquor Permit - 15th Annual Fundraising Gala on April 25th, 2026. Application was presented to the Board with staff recommendation to approve. Applicant spoke to the board and answered questions. No public comment.

Mayor Pro Tem Shafer made a motion to approve the Elbert County 4-H Leaders' Council Special Event Liquor Permit. Trustee Shantz seconded the motion. The motion carried 6-0 with no discussion.

- B. 222 Comanche Street, 1891 Exchange and Saloon — Consideration of Liquor License and Business License. Application was presented to the Board with staff recommendation to approve. Applicant spoke to the board and answered questions. No public comment.

Mayor Pro Tem Shafer made a motion to approve 1891 Exchange and Saloon's Liquor License and Business License. Trustee Shantz seconded the motion. The motion carried 6-0 with no discussion.

- C. 228 Comanche Street, Kiowa Bar — Consideration of Liquor License and Business License Application was presented to the Board with staff recommendation to approve with the stipulation that they must have a Certificate of Occupancy. Applicant spoke to the board and answered questions. Trustee Smith brought up concerns about a previous event where liquor was served and whether the bar was tied to it. The bar owners stated that they did not serve liquor at the stated event. No public comment.

Trustee Stahl made a motion to approve Kiowa Bar's Liquor License and Business License conditional upon a Certificate of Occupancy being provided to the Town. Trustee Shantz seconded the motion. The motion carried 6-0 with no discussion.

- D. 326 Comanche Street, Taco Selene Restaurant - Application for Change of Use - Application was presented to the Board with staff recommendation to approve. Applicant spoke to the board and answered questions. Joey Kuhn spoke during public comment section in support of Taco Selene and how the process needs to be better streamlined.

Trustee Smith made a motion to approve Taco Selene's application for change of use. Mayor Pro Tem Shafer seconded the motion. The motion carried 6-0 with no discussion.

STAFF REPORTS

A. Mayor Hart

HJR26-1018 – Designation of SH-86 as Plains-to-Pines Scenic Corridor – This bill passed. Hwy 86 has now been officially designated as an official scenic corridor.

HB26-1278 – Local Government Approval of Transmission Infrastructure – This bill failed. This was about getting procedures in place for when big power companies want to come into areas and place lines and protecting the communities.

Bridge Construction – Construction will be starting in the next couple of weeks. Oversized loads will not be allowed on the temporary bridge. Signage has been placed on multiple roads coming into Kiowa.

B. Board of Trustees

40 Mile Feed not closing – Trustee Stahl stated a rumor has been going around that this business is closing, which is false. It was noted that the CDOT trailers will be parked on her property for the duration of the bridge project.

CDOT plowing to sidewalk – Trustee Smith spoke to the fact that snowplowing this year is being done to the sidewalks. He stated that the gravel from the road was put up on the sidewalks and into yards.

C. Town Attorney

Zoning Code – Ordinance 2026-01, the moratorium on certain land use applications is still in effect until March 31, 2026. Ordinance 2024-02 was passed in April 2024, which was supposed to pass a zoning code by reference, but it was incomplete. Due to this, Chapter 16 was not actually repealed and reenacted. Comparison between the documents and the video recordings of the meetings found discrepancies. There was discussion amongst the board members about the zoning process being cumbersome and too complicated. It was noted that a checklist is being worked on to try and make the process clearer. It was recommended that at the next meeting an ordinance is put forth which repeals and vacates Ordinance 2024-02 and keeps the current code in place. It was suggested that the 2024 code update that was worked on by the Planning Commission be revamped and resubmitted properly.

D. Town Administrator – Due to the administrator’s absence, a summary will be sent to the board.

DISCUSSION/COMMUNICATION

- A. Cookbook – Recipes and stories are being collected for publication and inclusion in the Town’s cookbook and to be placed in the time capsule for the 150/250 celebration. Due date is June 1st, 2026.
- B. Randi Keira/Trisha Yearwood – Recognition that local singer Randi Keira was featured in Trisha Yearwood’s symphony performance.

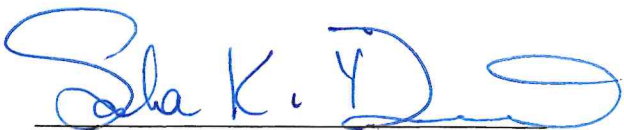
ADJOURN

Trustee Smith moved to adjourn at 9:08pm. Mayor Pro Tem Shafer seconded. The motion carried 6-0 with no discussion.

Approved:



Tammy Hart, Mayor



Sasha Davidson, Town Clerk