KIOWA WATER AND WASTEWATER AUTHORITY

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Regular Monthly Meeting Minutes
June 9, 2026

CALL TO ORDER
The regular meeting of the Kiowa Water and Wastewater Authority was called to order on June 9, 2026, at 5:32 pm by President Gabehart.

PLEDGE OF ALLEGIANCE
President Gabehart led the Board in the Pledge of Allegiance.

ROLL CALL
Present: President Donald Gabehart, Secretary Jill Duvall, and Director Laurel Brown, Treasurer Theresa Parker and Director Bret Wager were absent.

Also present:
Sasha Davidson, Town Clerk
Kim Boyd, Town Administrator
AJ Vela, USG Water Solutions
Michael Wolf, Chris Cobbley, and Steve Eis - Wolf Compliance via Zoom

APPROVAL OF AGENDA
President Gabehart entertained a motion to approve the agenda. Secretary Duvall made a motion to approve the agenda. Director Brown seconded the motion, and the motion passed 3-0 with no discussion.

CONSENT ITEMS
A. Approval of the minutes of May 12, 2026, meeting and Expenditures for Year-to-Date 2026.
President Gabehart entertained a motion to approve all items on the consent agenda. Director Brown made the motion to approve all the items on the consent agenda. Secretary Duvall seconded the motion, and the motion passed 3-0, with no discussion.

PUBLIC COMMENTS
Dean McAllister commented regarding tap fees and application process for 211 Cheyenne. Staff will clarify required steps and provide a comprehensive cost estimate, including non-tap components, after receiving cost inputs from Wolf Compliance.

STAFF REPORTS
A. Sasha Davidson, Clerk
1. **Meters** - New meters received; field replacements to resume.
2. **Systems Total Report** – Water loss approximately 23% with continued troubleshooting of an apartment-area leak (shutoff valve not yet located)
3. **Delinquencies** - There were 9 past-due and 6 shutoff notices. Two liens expected to be resolved via property transactions totaling a little over $5,000.

B. **Wolf Compliance**

1. **Sewer Plant** - Second reactor brought back online; effluent clarity markedly improved. New issue identified: influent valve not closing properly; likely replacement of valve and actuator required (estimated $10,000–$15,000). UV components received; replacement to begin imminently. Awaiting manufacturer quotes for screen auger/grinder parts; may sample early if conditions hold.

C. **Kim Boyd, Administrator**

1. **Redundancy Well Project** — Coordinating with Wright Water; EPA to fund well drilling and DOLA to fund infrastructure components; tracked jointly with distinct funding parts.
2. **FEMA Grant** —Identifying eligible components for possible funding; target submission July 25.
3. **Tap Fee Review** — Working with Colorado Rural Water on fee structure; update targeted for next meeting.
4. **Mobile Home Park Transition** — Working with legal counsel on transition to a master meter and shifting O&M responsibilities under the park's permit; exploring reimbursement approach for authority-owned digital meters; distribution line sizing/looping being confirmed.

WORK SESSION

A. **Tank Inspection/Maintenance Program – Presented by AJ Vela with USG Water Solutions**
Water tanks inspected April 22; exterior coatings/structure generally in good condition; wind/tornado resilience noted. Priority items: interior coating failures and corrosion above waterline; add proper ladder safety cable-grab systems; install/upgrade hatch gaskets and finer-mesh vent screens and seal gaps; improve telecom wiring housekeeping and interior lighting; consider re-aiming dishes to reduce RF exposure; remove residual blast media/old paint at center tube base. Recommendations include planning an interior recoat, adding a mixer, and adding a powered vent. Vendor offered to attempt a complimentary hatch gasket install during a nearby crew visit.

GENERAL BUSINESS

A. 2026-04 Resolution regarding Drought Conditions and Water Resource Management Discussion was briefly held to agree to pass this resolution. President Gabehart entertained a motion to approve 2026-04 Resolution regarding Drought Conditions and Water Resource Management. Secretary Duvall made the motion to approve Resolution 2026-04. Director Brown seconded the motion, and the motion passed 3-0, with no discussion.

CORRESPONDENCE/DISCUSSION

None

ADJOURN

President Gabehart entertained a motion to adjourn. Secretary Duvall made the motion to adjourn. Director Brown seconded the motion, and the motion passed 3-0 with no discussion. The meeting adjourned at 6:50 pm.

The next regular meeting will be on Tuesday, July 14, 2026, at 5:30 pm at Kiowa Town Hall.

Minutes Approved by:

Donald Gabehart, KWWA President	**Sasha Davidson, Secretary to the Board**