



CALL TO ORDER

The regular meeting of the Kiowa Water and Wastewater Authority was called to order on September 9, 2025, at 5:30pm by Secretary Duvall.

PLEDGE OF ALLEGIANCE

Secretary Duvall led the Board in the Pledge of Allegiance.

ROLL CALL

Present: Secretary Jill Duvall, Treasurer Teresa Parker, and Director Bret Wager.

Absent: Director Laurel Brown, President Donald Gabehart, Paul Grant – Headways Consultants

Also present:

Kim Boyd, Town Administrator

Sasha Davidson, Town Clerk

Terry Howard, Mayor

Tammy Hart, Mayor Pro Tem

CONSENT ITEMS

- A. **Approval of the Agenda** –Secretary Duvall entertained a motion to approve the agenda. Treasurer Parker made the motion to approve the agenda. Director Wager seconded the motion, and the motion passed 3-0, with no discussion.

- B. **Approval of the minutes of August 12, 2025, Meeting** – Secretary Duvall entertained a motion to approve the minutes of August 12, 2025. Director Wager made the motion to approve the minutes. Treasurer Parker seconded the motion, and the motion passed 3-0, with no discussion.

PUBLIC COMMENTS

None

FINANCIAL REPORTS

- A. **Expenditures for Year-to-Date 2025** - Administrator Boyd shared the financial reports, noting a few corrections and adjustments. There were some clarifying questions asked by board members.

STAFF REPORTS

A. Paul Grant, ORC

- 1. Monthly Report – written report was submitted in the packet. No discussion.
- 2. CAT is working with Paul to schedule a day to see if their crane is large enough to handle the other arm that needs set. If it is not big enough, a crane will have to be hired at the expense of around \$5,000 - \$7,000.

B. Kim Boyd, Town Administrator

1. Boebert’s office contacted us to let us know that our project is still in the queue. At this time, we are waiting for the funds to be released, noting that their fiscal year starts in October.
1. Wright Water has requested information for the water plan update. Kim and Sasha are putting that information together to send them. An updated timeline will be provided once they have everything put together.
2. Energy Performance Contracting – The IGA with Verity West will be addressed at the Kiowa Town Board meeting and once that is completed then the audit can begin on the water and town infrastructure and buildings.
3. Colorado Rural Water – Rate Study and Capital Asset Study need to be completed so that grants can be pursued. The draft rate study should be available next week.
4. Safe water Protection Plan – Logan Smith and a small team have replaced Gabe Mata working on this project.
5. IGA with Elbert County – It has been sent to the County and is with their new attorney.

C. Sasha Davidson, Clerk

1. Systems Total Report – There was about 25% loss of water this month.
2. Delinquent accounts – all were paid last month minus the single continuing one.
3. There were five shut-off notices that were sent out along with seven warning letters.
4. 10 more meters have been replaced so we have 259 accounts on digital meters.

NEW BUSINESS

None

OLD BUSINESS

None

CORRESPONDENCE/DISCUSSION

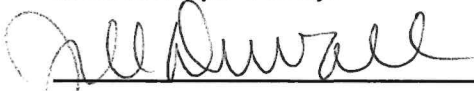
None

ADJOURN

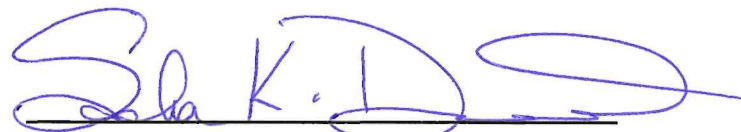
Secretary Duvall entertained a motion to adjourn. Secretary Parker made the motion to adjourn. Director Wager seconded the motion, and the motion passed 3-0 with no discussion. The meeting adjourned at 5:47pm.

The next regular meeting will be on Tuesday, October 14, 2025, at 5:30pm at Kiowa Town Hall.

Minutes Approved by:



Jill Duvall, KWWA Secretary



Sasha Davidson, Secretary to the Board